



## **HCEA Committee – HCEAConnect Education**

**Timeframe/Term of Office:** September 2018– August 2019

**Co-Chairs:** Kate Hasting and Sandra Braun

**Committee Make-up:** HCEA members representing all three member types

**Meeting Occurrence/Frequency:** Every month initially; every other month as needed,

### **Qualifications:**

- HCEA member
- Attends HCEAConnect

### **Tasks/Duties:**

- Committee members will work with staff liaison to create a relevant and interesting schedule of educational programming for HCEAConnect
- The committee will assist in developing the Call for Proposals for HCEAConnect workshops, and participate in the review of the proposals.
- Committee members will work to identify and recommend relevant topics and thought leaders for HCEAConnect workshops, assisting in the drafting of descriptions and recruitment of speakers when needed.
- The Committee will help identify and decide upon keynote speakers/topics for HCEAConnect, and assist in outreach to potential speakers.